TO ACCESS SUNAPPSIS

Note: Sunapsis is a web based program and will run on Java. Make sure you have the latest version of Java.

1) LOG-IN USING THE LINK:
   https://sunapsis.byuh.edu

2) This page will open up. Now click to log in where the arrow is pointing.

3) You will be directed to the BYUH portal so you need to use your BYUH NET ID and password here.
1) The page below will open. **The content for F students will be different from J students. Domestic students should only be able to see Departmental Service as noted by the arrow.**

2) Look for the E-FORM you want to fill out
   a. J-1 students – Open the page for J-1 students and look for the request form you are looking for.
   b. F-1 students – Open the page that is labeled F-1 and look for the request form you are looking for.
   c. For the BREAK SEMESTER FORM – Open the DEPARTMENTAL SERVICE FOLDER and fill out the BREAK SEMESTER FORM