



OFFICE OF THE REGISTRAR  
 BYU-HAWAII #1974  
 55-220 KULANUI ST  
 LAIE, HAWAII 96762-1294  
 PHONE: (808) 675-3736  
 EMAIL: REGISTRARS@BYUH.EDU

# AUDIT/INDEPENDENT STUDY COURSE FORM

BYUH ID:			
NAME:			
MAJOR:			
TERM:	FALL	WINTER	YEAR:

**Instructions:**

- 1 Complete student name, BYUH ID, signature and date.
- 2 Complete ALL course information.
- 3 Acquire all required signatures.
- 4 See the Academic Calendar for all registration related deadlines including add/drop and changes from credit to audit and withdrawals.
- 5 Take completed form to the Registrar's Office, ADM Bldg. Room #100.

AUDIT/INDEPENDENT COURSE								
TYPE AUDIT/ INDEPSTDY	COURSE SUBJECT	COURSE NUMBER	SECTION	CLASS NUMBER	INSTRUCTOR (PRINT)	INSTRUCTOR SIGNATURE*	CREDITS	DATE

**Reminder:**

- HOLDS must be cleared before changes can be made to your registration. Check your holds on your account by logging into your 'mybyuh' student center and looking under HOLDS on the left-hand side of your account.

**Instructor Signatures:**  
 \*Instructors permission and signature are required for closed (full) courses.

\_\_\_\_\_  
**Student** **Date**

\_\_\_\_\_  
**Department Chair** **Date**

\_\_\_\_\_  
**\*\*Overload Approval** (Signature of Dean/Department Chair for students whose credits total 18+.) **Date**

\_\_\_\_\_  
**\*\*\*International Office** (required for foreign students whose credits total less than 12 for Semester; 6 for Term.) **Date**

(Optional) Topic of Independent Study for Transcript \_\_\_\_\_

**OFFICE USE ONLY:**

\_\_\_\_\_

Registration Specialist